

DAC Non-Public Meeting | MINUTES

Meeting Date | Time August 24, 2022 | 6pm CST

Meeting Location Zoom

Meeting Caller Chris Gregory

Note Taker Nick Jones

Discussion Topics

1. Selection of Officers

- a. Chair – **Chris Gregory**
- b. Vice Chair – **Jason O'Brien**
- c. Secretary – **Nick Jones**
 - **Responsibilities:** coordinate scheduling; distribute meeting agendas; take minutes for non-public meetings
- d. Communications – **Candace White Halverson**
 - **Responsibilities:** social media; website; press releases
- e. Student Coordinator – **Emilia Accardi**
 - **Responsibilities:** ensure DAC makes effective use of students; point person to work with students, coordinating students to share perspectives and experiences across schools to identify inequities; collate info to present to parents on DAC at public meetings (esp. District-wide)

2. Selection of Subcommittee Chairs

http://www.hsvdac.com/wp-content/uploads/2017/04/Consent_Order.pdf

- **Lead Responsibilities:** coordinate research; provide presentation slide content for District-wide and feeder-pattern public meetings; draft relevant section of final report
- a. Student Assignment – **Cynthia Plansky** (lead); Elizabeth Sierzego
 - b. Equitable Access to Course Offerings and Programs – **Janiece Wilmer** (lead); Cynthia Plansky, Bill Barry, Elizabeth Sierzego

- c. Extracurricular Activities – **Candace White Halverson** (lead); Emilia Accardi, Bill Barry
- d. Faculty (Expected Unitary Status 2022/23) – lead TBD; Jason O'Brien
- e. Facilities – lead TBD; Nick Jones, Navid Foroughi?, Elizabeth Sierzego
- f. Student Discipline, Positive School Climate, and Effective Classroom Management – **Jason O'Brien** (lead); Lakeshia Wheeler, Bill Barry
- g. Transportation (Unitary Status) – **Lakeshia Wheeler** (lead); Emilia Accardi

3. Distribution of Volunteer Roles

- a. Data Manager – Elizabeth Sierzego, Jason O'Brien
 - **Responsibilities:** assist with data interpretation
- b. Outreach Opportunities – all members
 - **Responsibilities:** find opportunities for DAC to engage with community (tabling, booths, meetings with local groups or clubs)

4. Propose Dates for Public Meetings

<http://www.hsvdac.com/meetings/>

- a. District Wide Public Meeting #1
 - early November
 - before election day for attention
 - goal: attention to key findings from prior year; overview on areas of focus for current year
 - **Monday, November 7**
 - alternative: Tuesday, November 1
- b. Feeder Pattern Meetings
 - invite stakeholder groups to attend
 - i. Columbia
 - late February (not Presidents Day, Ash Wednesday)
 - **Tuesday, February 21**
 - alternative: Tuesday, February 28

- ii. Jemison
 - same week as Columbia
 - **Thursday, February 23**
 - alternative: Thursday, March 2

- iii. Huntsville High
 - 1-2 weeks after first set of meetings, before Spring Break
 - **Tuesday, March 7**
 - alternative: Thursday, March 9

- iv. Grissom
 - after Spring Break
 - **Tuesday, March 21**
 - alternative: Thursday, March 23

- v. Lee
 - 1-2 weeks after first set of meetings
 - **Tuesday, March 28**
 - alternative: Thursday, March 30

- c. District Wide Public Meeting #2
 - 1-2 weeks after first set of meetings
 - **Tuesday, April 11**
 - alternative: Tuesday, April 18

Action Items

| | Task | Responsible Party |
|---|--|--------------------------|
| 1 | Schedule DAC Training #2, request August 30. | Chris |
| 2 | Arrange second non-public DAC meeting (after Training #2). | Chris |
| 3 | Request DAC-Superintendent meeting dates from HCS for Fall and Spring semesters. | Chris |
| 4 | Request for BOE meeting dates from HCS for Fall and Spring semesters. | Chris |
| 5 | Correct key situation for school DAC drop boxes. | Chris & Nick |
| 6 | Confirm interest and availability of absent members. | Chris |
| 7 | Submit proposed public meeting dates to HCS. (See above, Discussion Topic #4) | Chris |

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|----|--|----------|
| 8 | Arrange one-on-one meetings with subcommittee leads via Doodle. | Chris |
| 9 | Ensure access to DAC Google Drive. | Lakeshia |
| 10 | Presentation to Huntsville Counsel of PTAs: August 27, 10:20am at Academy for Arts & Academics | Nick |

Proposed Public Meeting Dates

| Venue | Choice 1 | Choice 2 |
|---------------|-----------------|-----------------|
| District 1 | 11/7 | 11/1 |
| Columbia HS | 2/21 | 2/28 |
| Jemison HS | 2/23 | 3/2 |
| Huntsville HS | 3/7 | 3/9 |
| Grissom HS | 3/21 | 2/23 |
| Lee HS | 3/28 | 3/30 |
| District 2 | 4/11 | 4/18 |